

COLLEGE INSTRUCTION COMMITTEE

Applied Arts Building AA-216 2:15 p.m.
Monday, March 24, 2008

CONTRA COSTA COLLEGE

2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: James Duvall

MEMBERS PRESENT: Rick Ramos (LAVA), Vern Cromartie (NSAS), Jason Berner (CLASS), Kenyetta Tribble (CLASS)

RESOURCE TEAM: Donna Floyd (Senior Dean of Instruction)

ABSENT: Robert Chan (NSAS)

GUESTS: Julie Shieh-Cook, Intisar Shareef, Tamara Green, Barbara Williams, Stephanie Austin

CONSENT ACTION ITEMS:

AGENDA: The agenda was approved.

MINUTES: The minutes of March 10 were approved.

Proposed Liberal Arts Degree Donna Floyd and Kenyetta Tribble presented the Second Reading and Action item for the new Liberal Arts Degree requirements that will be listed in the 2008-09 catalog. An area of concentration is required for the Liberal Arts Degree. The State Chancellor's Office has given their approval and the CCC Liberal Studies Degree will be grandfathered in. It was motioned and approved.

COURSE/CATALOG CHANGE PROPOSALS:

BUS 186 Principles of Accounting

CHANGE: Grading policy from SC to LG

SLO: CR

ACTION: Approved

BUS 187 Principles of Accounting

ACTION: Approved

CHANGE: Grading policy from SC to LG

SLO: CR

ACTION: Approved

MEDIC 215 Clinical Experience

CHANGE: Add HHS 114 and HHS 115 as Pre and Co-requisites

SLO: YES

ACTION: Approved (Tribble abstained)

DENTL 120 Preoperative Procedures

CHANGE: Units: 1.5

SLO: yes

ACTION: Tabled

MUSIC 170 Beginning Group Voice

CHANGE: Description, Lecture 1-2/Lab 1-2/ By Arrangement 0-2/Units 1-3

SLO: CR

ACTION: Approved

MUSIC 171 Continuing Group Voice

CHANGE: Description, Lecture 1-2/Lab 1-2/ By Arrangement 0-2/Units 1-3

SLO: CR

ACTION: Approved

MUSIC 270 Advanced Group Voice

CHANGE: Description, Lecture 1-2/Lab 1-2/ By Arrangement 0-2/Units 1-3/Repeatability to 1 time.

SLO: CR

ACTION: Approved

RE 160 Real Estate Principles

CHANGE: Description

SLO: CR

ACTION: Approved

RE 163 Real Estate Practice

CHANGE: Description

SLO: CR

ACTION: Approved

ECHD 140 A-E

CHANGE: Hours: Lecture: 18/ Lab Hours Arranged: 0-108

SLO: CR

ACTION: Approved

ECHD 161 Violence and Its Impact on Children

CHANGE: Description and title (Violence and Its Impact on Children and Families: An Early Childhood Education Counseling Perspective)

SLO: CR

ACTION: Approved

COURSE DELETIONS

NURS 022 Principles and Practice of I.V. Therapy

NURS 030 Management of Central Venous Catheters

NURS 085 Assessment of the Geriatric Patient

NURS 101 Trends in Nursing

NURS 107 EKG Basic Technology

NURS 108 Phlebotomy, The Art of Drawing Blood

NURS 109 Application of Standard Precautions

REFRG 120 Basic Refrigeration

REFRG 121 Refrigeration Laboratory

REFRG 122 Major Electrical Appliances

REFRG 124 Appliance Business Management

REFRG 220 Advanced Refrigeration

REFRG 221 Advanced Refrigeration and Gas Fired Equipment Laboratory

REFRG 222 Gas Fired Equipment Fundamentals

REFRG 224 Resistance Heating Equipment and Microwave

BIOSC 104 Studying the Biological Sciences

ACTION: Bundled and Approved

VARIABLE TOPICS

ECHD 100G WOYC: Supporting the Creative Development of the Caregiver and Child

DISCIPLINE: ECHD

HOURS/UNITS: 9 lecture/ .5 Units

GRADING POLICY: CR/NC

SLO: YES

ACTION: Approved

ECHD 100H WOYC: Information for the Caregivers Professional Development

DISCIPLINE: ECHD

HOURS/UNITS: 9 lecture/ .5 Units

GRADING POLICY: CR/NC

SLO: YES

ACTION: Approved

CHANGE TO MAJOR/CERTIFICATE PROPOSALS:

AUSER Refrigeration and Appliance Repair Technology

CHANGE: Delete Major and Certificate of Completion from catalog

ACTION: Approved

COMP High Performance Computing

CHANGE: Delete Major and Certificate of Achievement from catalog

ACTION: Approved

CONTENT REVIEWS WITH PRE/CO-REQUISITES/ADVISORIES:

MUSIC 171

ACTION: Approved

MUSIC 250

ACTION: Tabled for matrix clarification

MUSIC 270

ACTION: Approved

ENGIN 140

ACTION: Approved

ENGIN 240

ACTION: Approved

ENGIN 255

ACTION: Approved

BUS 187

ACTION: Approved

NEW BUSINESS

New Name for Certificate of Completion The new name for the certificate will be the Certificate of Accomplishment.

UNFINISHED BUSINESS

CIC Manual Revision The manual is still in the process of being revised. Electronic copies have been sent out to members for review.

Schedule Description and Additional Data Boxes on New Course Proposal It was agreed to change “Hours per week” to “Hours per term” on the proposal forms since that is how the hours are listed in the catalog. A schedule description (optional) box will be added to form. “For Administrative Purposes Only” information block will be added to the form that should be filled in at the division level.

CONTENT REVIEWS WITHOUT PRE/CO-REQUISITES/ADVISORIES

BUS 186

RE 160

RE 163

~~CCT 120~~ New course on 4/14/08 agenda

~~CCT 130~~ New course on 4/14/08 agenda

~~CCT 150~~ New course on 4/14/08 agenda

CCT 170

CCT 271

CCT 272

CCT 273

CCT 274

ECHD 140A-E

CIC ANNOUNCEMENTS and OPEN DISCUSSION There were no announcements or open discussion.

PRESENTATIONS FROM THE PUBLIC There were no presentations from the public.

NEXT MEETING – April 14

ADJOURNMENT The meeting was adjourned at 4 p.m.